



Harrison County, MS

Proposed Agenda Board of Supervisors

Monday, August 8, 2016

9:30 AM

BILOXI

ROLL CALL

(999) - PUBLIC FORUM

- 1 **RECOGNIZE** Adele Lyons, Director of Development for Habitat for Humanity of the Mississippi Gulf Coast, to discuss future "Blight Elimination Program" to be conducted through Habitat for Humanity of the Mississippi Gulf Coast and Mississippi Home Corp.

Attachments: [MHC Blight Elimination Program Summary](#)
[August 31 invitation](#)

(555) - REPORTS TO THE BOARD

- 2 **RECOGNIZE** Matt McDonnell, Executive Director, Gulf Coast Coliseum for update and presentation of the FY2017 budget.
- 3 **RECOGNIZE** Elaine Wilkinson, Executive Director of Gulf Regional Planning Commission, for announcement of the upcoming Keesler AFB JLUS Public Meetings and the additional NCBC JLUS Public Meetings
- Attachments: [Keesler Flyer-1 2016 07 26 KHA](#)
- 4 **RECOGNIZE** Mr. Justin Skinner for report on the Fairgrounds County Fair.

CONSENT AGENDA

Agenda Items numbered [5] through [9] have been placed on the Consent Agenda, same appearing to be routine, non-controversial matters on which all supervisors are likely to agree.

Tax Assessor

- 5 **ORDER** acknowledging receipt of and approving petitions for decreases to the 2015 Real Property Roll as recommended by the Tax Assessor.

Attachments: [Decreases to the 2015 Real Property Roll BOS 08-08-2016](#)

Purchasing

- 6 **ORDER** designating the Purchase Clerk, the Chancery Clerk, and any Department Head, as needed, as the Board representatives, to receive bids, as listed:

a) August 30, 2016 at 10:30 a.m. - Canteen management, banking and services support to the Harrison County adult detention facility in Harrison County, Mississippi.

- 7 **ORDER** spreading upon the minutes addendum changing the dates to receive bids, as listed:

a) Addendum # 1 - change bid opening date from August 4, 2016 at 10:30 a.m. to August 23, 2016 at 10:30 a.m. for lease purchase financing agreement for Harrison County, MS energy services performance contract.

Attachments: [Addendum No.1](#)

Chancery Clerk

- 8 **ORDER** approving claims docket, per statute.

Board Agenda

- 9 **ORDER** adjudicating the employment of Board Attorney Tim C. Holleman, Boyce Holleman & Associates, to represent the Board of Supervisors in litigations matters as listed to confirm title:

- a) Tillman vs. Saucier, Cause # 16-1622
- b) Parker vs. Parker, Cause # 16-610
- c) Elite Custom Services vs. Goorich, Cause # 16-1757
- d) Marcelin vs. Jim Hood, Cause # 16-1768
- e) NR Deed, LLC vs. Hatcher, Cause # 16-606

Attachments: [Order Employing 8-8-16](#)

END OF CONSENT AGENDA

(102) - CIRCUIT CLERK

- 10 **ORDER** authorizing the Board President to execute the Election Systems & Software sales order agreement for the purchase of election equipment. (Proposal was accepted 7/11/2016).

Attachments: [ES & S sales order agreement](#)

- 11 **ORDER** authorizing the Comptroller to obtain proposals for lease purchase financing for the election equipment.

(156) - COUNTY ENGINEER

- 12 **ORDER** approving first reading of the proposed revisions to the Harrison County right of way permit application for work on county roads, easements and property, as recommended by Danny Boudreaux, County Engineer.

Attachments: [Revised PERMIT APPLICATION for Work on County Road, Easement and Prop](#)

- 13 **ORDER** approving subdivision application for Garden Lane Estates, for 113 lots, located in Supervisor Voting District 1, as recommended by Danny Boudreaux, County Engineer.

Attachments: [Garden Lane Estates Highway 15 08 08 2016 SD Application](#)

- 14 **ORDER** approving payment in the amount of \$107,918.40, Payment No. 3, payable to Huey Stockstill, for STP-0024-00(050) LPA/106742-7001000, Safety Improvements at Various Locations, as recommended by Danny Boudreaux, County Engineer, payable from 030-374-581.

Attachments: [A Garner Russell Pay app 3 107 918 40 Stockstill](#)

- 15 **ORDER** awarding the low bid of TCB Construction, Inc., for the Learning and Wellness Commons at Tradition, Project No. DECD-0024(25)B, in the amount of \$1,771,912.71, and authorize Board President to execute contract documents for this project, as recommended by Danny Boudreaux, County Engineer. (Bids were received July 12, 2016).

Attachments: [State Aid Order](#)
[Proof of Publication Bid MDOT Various Safety STP-0024-00\(050\)LPA106742-71](#)
[Sign in Sheet Learn Well](#)
[F F Const Bid](#)
[TCB Const Co Bid](#)
[Gulf Equipment Corp Bid](#)
[Jay Bearden Const Bid \(2\)](#)
[Twin-L Construction Bid \(2\)](#)
[Tabulation Sheet Learn Well](#)
[A Garner Russell Learning and Wellness](#)

- 16 Discuss upgrade of the HVAC System at Biloxi Courthouse, as recommended by Danny Boudreaux, County Engineer.

(164) - YOUTH COURT

- 17 **ORDER** acknowledging receipt of the notice from the Supreme Court of Mississippi, Administrative Office of the Courts, approving the following budgets for the period of July 1, 2016 through June 30, 2017, not to exceed the noted amounts, and authorizing the County Administrator to set-up the proper accounts:

- a) \$125,000.00 for the Harrison County Juvenile Drug Court
- b) \$65,000.00 for the Harrison County Family Drug Court

Attachments: [Adm. Office of the Courts letters](#)

(520) - PARKS & RECREATION

- 18 **CONSIDER** whether or not to adjudicate payment of Bricutt LLC's invoice no. 23 in the amount of \$1,945.26 for irrigation repairs to the Three Rivers Ballfield payable from 001-520-581.

Attachments: [Bricutt LLC invoice](#)

(300) - ROAD DEPARTMENT

- 19 **ORDER** adjudicating overtime in the Road Department, per attached list.

Attachments: [8 8 2016 Agenda Overtime](#)

- 20 **ORDER** Amending 4 Year Road Plan for 2015-2019 to include the following Roads:

Northrup Cuevas Road - Asphalt Overlay
Cemetery Road - Asphalt Overlay
Robbie Road - Asphalt Overlay
Melton Road - Asphalt Overlay
York Road - Asphalt Overlay
North Swan Road - Asphalt Overlay
Canal Road - Asphalt Overlay

(690) - ZONING ADMINISTRATOR

21

ORDER concurring with the Planning Commission's recommendation to approve Case File 1607HC117 for a Zoning Map Amendment requested by Julie Ann Lubarsky for Harry Collins to change the zoning district classification of a 6.2-acre parcel of land from an A-1 (General Agriculture) District to an E-1 (Very Low Density Residential) District for the purpose of subdividing property. The subject property is located at the southeast corner of Freddie Frank Rd and Menge Ave. The subject property is a portion of ad valorem tax parcel number 0411-06-003.013. **Supervisor District 3**

Attachments: [1607HC117 PC minutes 7-21-16.pdf](#)
[1607HC117 Staff Report Map Amendment.doc](#)
[1607HC117 map.pdf](#)
[1607HC117 image.pdf](#)
[1607HC117application.pdf](#)
[1607HC117 authorization letter.pdf](#)
[1607HC117 deed.pdf](#)
[1607HC117 adj list.xlsx](#)
[1607HC117 ADJ map.pdf](#)
[1607HC117 split.pdf](#)
[1607HC117 documents.pdf](#)

22

ORDER concurring with the Planning Commission's recommendation to approve Case File 1607HC119 for a Zoning Map Amendment requested by Mark & Brandi Moran to change the zoning district classification of a 38-acre parcel of land from an A-1 (General Agriculture) District to an E-1 (Very Low Density Residential) District for the purpose of subdividing property into three 6-acre lots and two 10-acre lots as shown on the site plan. The subject property is located at XXXXX Edwin Ladner Road. The ad valorem tax parcel number is 0108-06-015.001. **Supervisor District 3**

Attachments: [0607HC119 PC minutes 7-21-16.pdf](#)
[1607HC119 Staff Report Map Amendment.doc](#)
[1607HC119 map.pdf](#)
[1607HC119 image.pdf](#)
[1606HC119 application.pdf](#)
[1606HC119 deed.pdf](#)
[1607HC119 ADJ list.xlsx](#)
[1607HC119 ADJ map.pdf](#)
[1606HC119 Split.pdf](#)
[1606HC119 documents.pdf](#)
[1607HC119 Health Dept email.docx](#)

23

ORDER concurring with the Planning Commission's recommendation to approve Case File 1607HC121 for a Zoning Map Amendment requested by Donald & Lori Evans to change the zoning district classification of an 18.3-acre parcel of land from an A-1 (General Agriculture) District to an E-1 (Very Low Density Residential) District for the purpose of subdividing property and creating four new lots as shown on site plan. The subject property is located at 18090 Autry Dr. The ad valorem tax parcel number is 0607H-01-003.000. **Supervisor District 2**

Attachments: [1607HC121 PC minutes 7-21-16.pdf](#)
[1607HC121 Staff Report Map Amendment.doc](#)
[1607HC121 map.pdf](#)
[1607HC121 image.pdf](#)
[1607HC121 application.pdf](#)
[1607HC121 deeds survey.pdf](#)
[1607HC121 ADJ list.xlsx](#)
[1607HC121 ADJ map.pdf](#)
[1607HC121 split.pdf](#)
[1607HC121 documents.pdf](#)

24

ORDER concurring with the Planning Commission's recommendation to approve Case File 1607HC124 for a Zoning Map Amendment requested by John Ladner to change the zoning district classification of a 7-acre parcel of land from an A-1 (General Agriculture) District to an E-1 (Very Low Density Residential) District for the purpose of establishing a 7-acre lot surrounding the existing house. The remaining land will remain zoned A-1. The subject property is located at 28086 - 16th Section Rd. The subject properties are a portion of ad valorem tax parcel numbers 0108-08-008.000 & 0108-08-001.000. **Supervisor District 3**

Attachments: [1607HC124 PC minutes 7-21-16.pdf](#)
[1607HC124 documents.pdf](#)
[1607HC124 Staff Report Map Amendment.doc](#)
[1607HC124 survey.pdf](#)
[1607HC124 lots split & combined.pdf](#)
[1607HC124 map.pdf](#)
[1607HC124 image.pdf](#)
[1607HC124 Application.pdf](#)
[1607HC124 deed.pdf](#)
[1607HC124 ADJ list.xlsx](#)
[1607HC124 ADJ map.pdf](#)

25

ORDER concurring with the Planning Commission's recommendation to approve Case File 1607HC126 for a Zoning Map Amendment requested by Elray & June Swilley to change the zoning district classification of a 19-acre parcel of land from A-1 (General Agriculture) District to an E-1 (Very Low Density Residential) District for the purpose of subdividing property and creating 4 home sites as shown on the site plan. The subject property is located at 28076 J P Ladner Rd. The ad valorem tax parcel number is 0108-05-031.000.

Supervisor District 3

Attachments: [1607HC126 PC minutes 7-21-16.pdf](#)
[1607HC126 Staff Report Map Amendment.doc](#)
[1607HC126 split.pdf](#)
[1607HC126 map.pdf](#)
[1607HC126 image.pdf](#)
[1607HC126 Application.pdf](#)
[1607HC126 deed.pdf](#)
[Ex1607HC126 ADJ list.xlsx](#)
[1607HC126 ADJ map.pdf](#)
[1607HC126 documents.pdf](#)

26

ORDER concurring with the Planning Commission's recommendation to approve Case File 1607HC133 for a Zoning Map Amendment requested by Richard Ware to change the zoning district classification of a 6.16-acre parcel of land from an A-1 (General Agriculture) District to an E-1 (Very Low Density Residential) District for the purpose of subdividing property and building a house. The subject property is located at XXXXX Schanbacher Rd. The subject property is a portion of ad valorem tax parcel number 0607-26-006.001.

Supervisor District 2

Attachments: [1607HC133 PC minutes 7-21-16.pdf](#)
[1607HC133 Staff Report Map Amendment backup.doc](#)
[1607HC133 site plan & survey.pdf](#)
[1607HC133 map.pdf](#)
[1607HC133 image.pdf](#)
[1607HC133 Application.pdf](#)
[1607HC133 deeds & covenants.pdf](#)
[1607HC133 ADJ list.xlsx](#)
[1607HC133 ADJ map.pdf](#)
[1607HC133 split.pdf](#)
[1607HC133 soil evaluation.pdf](#)
[1607HC133 documents.pdf](#)

10:30 a.m. APPEAL of the Planning Commission's decision to deny Case File 1606HC116 for a Zoning Text Amendment filed by Patrick Bonck to establish enhanced landscape standards for Hwys 49, 605 & 607 in Section 203 and Article VII Enhanced Landscape Standards .

FINDINGS OF FACT

The proposed amendment is needed based on the following:

1. Change in Conditions - With strong growth in the unincorporated areas of Harrison County and feedback from residents a the need for a clearer landscaping ordinance and enhanced landscaping for Highways 49, 67 and 67 was determined to be necessary.
 - The development/re-development in Harrison County has risen.
 - Current landscaping regulations are difficult to determine what is minimally necessary.
 - New language is in italics.

Section 203

Meaning of Words and Terms

Berm - Mounds or walls of earth that are molded into landforms in a landscaped area.

Interior Landscape Area- The area inside the perimeter of a site which is permeable and capable of being planted with live landscape materials.

Large Trees- An evergreen or deciduous upright woody perennial plant having a single main stem or several main stems, which is a minimum of two (2) inch caliper and *ten (10) to twelve (12)* feet in height at the time of planting and which attains generally more than thirty (30) feet in height at maturity.

Overflow Parking- An area that serves as parking for vehicles when the primary off- street parking lot for a use is full.

Sight Triangle- The area on either side of the intersection of two streets, forming a right-triangle shape, within which clear visibility of traffic and pedestrians shall be maintained.

Small Tree - An evergreen or deciduous upright woody perennial plant having a single main stem or several main stems, which is a minimum of six to eight (6-8) feet overall height at the time of planting and which attains a minimum height of fifteen (15) feet and a maximum height of thirty (30)

feet generally with few or no branches on its lower part.

Turf - Low growing perennial grasses, which creep along the earth's surface to form a solid mat or lawn.

Vehicular Use Area - That area of development subject to vehicular traffic, which is required to be a hard surface, all-weather area, including access ways, loading and service areas, areas used for parking, storage or display of vehicles, boats, or portable construction equipment, and all land which vehicles cross over as a function of primary use.

Section 416

Table of Area and Dimension Requirements

- 416.04 Where, a nonresidential use abuts a residential district, a minimum *landscape* buffer of five (5) feet shall be provided adjacent to the residential district. Such space shall be screened from the abutting residential district in a manner acceptable to the County Planning Commission, using one of the acceptable methods described below.
- a. A fence or wall at least ~~six (6) feet~~ *eight (8)* in height, in accordance with Section 822.
 - b. Trees and other vegetation shall be provided in sufficient density and of sufficient height to afford protection to the residence district from the glare of lights, from blowing paper, dust and debris, from visual encroachment, and to effectively reduce the transmission of noise. The initial height of the planting must be a minimum of four (4) feet and of such a variety that the vegetation will grow to a minimum height of seven (7) feet within twenty-four (24) months of planting.
 - c. A landscaped earthen berm with a maximum slope of 3:1 rising no less than three (3) feet above the existing grade, as measure at the lot line between the subject parcel and adjacent properties, with additional landscaping to create a total

screening height of six (6) feet. Berms shall be stabilized *by not exceeding a 3/1 slope* to prevent erosion and ~~landscaped covered by turf or other~~ *native plants*.

Section 700**Off-Street Parking**

- 700.10 Overflow Parking- Any parking required by a use that is greater than the maximum required off-street parking is considered overflow parking. Such overflow areas shall be designated as such on an approved site plan and shall be designed to the criteria set forth in this section. Areas so designated as overflow areas shall not count towards any required landscaping or open space and shall be exclusive of required drainage and/or septic tank and septic drainage areas.

Section 828**Landscaping Standards**

- 828.01 For all uses or structures requiring landscaping and/ or screening and buffer yards, landscape plans must be submitted along with the required development site plans. The plan shall be drawn to scale with a north arrow and any interpretative legends, and shall include:
- a. Dimensional attributes of all landscaped areas
 - b. Location, size, and type of planting material, both existing and proposed.
 - c. Location and description of other landscape improvements such as earth berms, walls, fences, screens, fountains, or similar items
 - d. Location of existing and proposed buildings, with parking lot layout
 - e. Location of all overhead and underground utilities
- 828.02 Installation and maintenance of landscaping. All landscaping shall be maintained in good condition and in accordance with all provisions of this Ordinance as follows:

- a. All landscaping shall be present at all times with, a healthy, neat, clean, orderly, disease-free and pest-free appearance.
- b. All landscaping soil and fill shall be relatively free from weeds, refuse, and inorganic debris at all times.
- c. Any dead plant material or material which fails to show healthy growth must be removed within sixty (60) days.
- d. Replacement of removed plant material must take place within ninety (90) days of removal.
- e. Any replacement plant material must meet the size and other characteristics of newly planted material, as required in this ordinance.
- f. Trees and large shrubs shall be adequately supported, when necessary, to insure proper growth.
- g. The maximum growth height of any landscaping within the sight triangle shall be two feet, six inches (2'6") in height.
- h. Maintenance of all landscaping is the responsibility of the property owners.

828.03 Residential Use Tree Requirements.

- a. Each lot developed for single-household residential use shall have at least three (3) two (2) inch caliper trees on the property.
- b. The planting of fruit and nut trees is encouraged, because of their

importance in regards to local food access. One (1) fruit or nut tree will count as two (2) trees toward the required three (3), leaving only one remaining tree to be planted. Recommended fruit and nut trees include orange, grapefruit, peach, pear, plum, pecan, and persimmons.

- c. To create a defensible space from wildfire, no tree shall be planted any closer to a structure than a distance equal to the tree's spread at maturity.

828.04 Non-Residential Use Tree Requirement. In addition to vehicular use area tree requirements, each site is required to have at least two (4) trees per acre. If the lot is smaller than one (1) acre, the lot must have two (2) trees. One (1) preserved tree of at least eight-(8) inch DBH shall count as two (2) trees. The preserved tree must be of high quality and in a healthy state. ~~Refer to the Tree Preservation Ordinance for more detail on tree preservation.~~

- 828.05 Vehicular Use Areas Interior Requirements. The following shall apply to the interior areas of off-street vehicular use areas:
- a. Such landscaped areas shall be located in such a manner as to divide and break up the expanse of paving.
 - b. The planting of one (1) tree shall be required for every twenty (20) off-street parking spaces *with a minimum of one tree for uses with less than 20 spaces*. All newly planted trees shall be planted in a permeable area of at least nine (9) square feet, total permeable area, for small trees and thirty-six (36) square feet, total permeable area, for large trees.
 - c. Parking areas shall be organized as a series of parking bays with landscape islands separating them. The islands shall be placed either at the end of a

parking aisle or between double-loaded parking rows. The islands shall meet the following dimension requirement: five (5) feet wide by ~~twenty (20)~~ *eighteen (18)* feet for single loaded parking rows or ~~forty (40)~~ *thirty-six (36)* feet for double-loaded parking rows. *Islands may be bio swales that aid in storm water retention.*

- d. At a minimum, half of all trees planted to fulfill the vehicular use tree requirement must be considered shade trees. Acceptable shade trees native to Mississippi include:

1. Red Maple (*Acer rubrum*)
2. Southern Magnolia (*Magnolia grandiflora*)
3. White Oak (*Quercus Alba*)
4. Nuttall Oak (*Quercus nuttallii*)
5. Live Oak (*Quercus virginiana*)
6. Willow Oak (*Quercus phellos*)
7. ~~Other trees are subject to approval upon review of the Beautification Commission.~~

828.06 Vehicular Use Areas Perimeter Requirements. A landscape buffer of at least five (5) feet in width shall be installed around the perimeter of all vehicular use areas that abut the public right-of-way. In addition, the planting of one (1) large native tree shall be required for every fifty (50) linear feet of right-of-way frontage, or one (1) small native tree for every thirty-five (35) linear feet of right-of-way frontage within the perimeter landscape area. Trees must be planted so that, at maturity, they will not intersect overhead power lines. Trees planted for the purpose of complying with the perimeter landscaping requirements shall not be counted for compliance with the interior landscaping requirements.

828.07 Composite Site Requirements. If all landscape requirements are met and the total square footage of the landscaped or green areas do not equal five

(5) percent of the total site, additional landscaped or green areas shall be required, so that a minimum of five (5) percent of the total site is landscaped. Such additional landscaped areas may be in the form of green areas, additional front setback landscaped areas or foundational planting around buildings and structures. At a minimum, all additional landscaped areas shall be completely covered with live turf or ground cover.

828.08 Landscaping for Screening. Unless other requirements are outlined in the Ordinance, any use requiring screening shall comply with the following standards:

- a. The area shall be completely screened from the street and from adjacent properties by a fence in accordance with Sections 416.05 and 822. Where appropriate, screen planting shall be provided in sufficient density and of sufficient height to afford protection from the glare of lights, from blowing paper, dust and debris, from visual encroachment, and to effectively reduce the transmission of noise. The initial height of the planting must be a minimum of four (4) feet and of such a variety that the vegetation will grow to a minimum height of seven (7) feet within twenty-four (24) months of planting.

828.09 *Standards for Highways 49, 67 and 605*

- a. *No certificate of occupancy will be issued upon completion of any building or group of buildings or changes of occupancy of an existing building unless and until all landscaping requirements conform to the requirements established by this code.*
- b. *Vehicular Use Areas Perimeter*

Requirements. A landscape buffer of at least five (5) feet in width shall be installed around the perimeter of all vehicular use areas that abut the public right-of-way. In addition, the planting of one (1) large tree of the species Southern Magnolia (Magnolia grandiflora) or Live Oak (Quercus virginiana) shall be required for every fifty (50) linear feet of right-of-way frontage. Trees must be planted so that, at maturity, they will not intersect overhead power lines. Trees planted for the purpose of complying with the perimeter landscaping requirements shall not be counted for compliance with the interior landscaping requirements.

- c. *Large tree planting areas must have a minimum of 50 square feet (5 feet x 5 feet) of open planting area (unpaved) in order to protect the root system of the trees and covered with turf.*

- d. *Existing*

Attachments: [1606HC116 transcript.pdf](#)
[1606HC116 PC minutes 7-21-16.pdf](#)
[1606HC116 Application 7-21-16.pdf](#)
[1606HC116 Parking layout requirements.pdf](#)
[0812HC326 BOS ORDER Zoning Text Amendment.doc](#)
[1606HC116 Baldwin County ordinance.pdf](#)
[1606HC116 Smart code pgs 32-44.pdf](#)
[1606HC116 comment by Tut.pdf](#)

(140) - PERSONNEL

28

ORDER concurring with the County Administrator on personnel changes, as listed and on file with the Payroll Clerk and Personnel Department:

A. Resignations

1. Raven Allen, Office Manager, Department of Human Services, effective 8/3/2016

B. Employment

1. Rachael Gautier, Prosecutor, Youth Court, regular full time, effective 8/15/2016 (replacing Jennifer Street)
2. Joel Strawn, II, Firefighter Floater, as needed part time, effective 8/1/2016 (replacing John Rulapaugh)
3. Ambar Garcia, Eligibility Worker I, Department of Human Services, regular full time, effective (replacing Shante Richardson)
4. John Graham, Custodian / Maintenance, Department of Human Services, regular part time, effective (replacing Anthony Saia-Marullo)
5. Trey McKnight, Title / Status change from Summer Hire to Equipment Operator I, Sand Beach, regular full time, effective 8/1/2016 (replacing Michael Lewis)

C. Title / Status Changes:

1. Rachael Taylor title change from Deputy Clerk to Deputy Clerk I, regular full time, effective 8/15/2016
2. Arthur Hayden, Plumber, regular full time, salary equalization, effective 8/15/2016

D. Transfers:

1. Carolyn Woodcock, transferring from Sheriff's Department to Safety & Environmental Officer, District 5, regular full time, effective 8/15/2016 (replacing Catherine Minerich)

Attachments: [16-1453](#)

29

ORDER concurring with the Road Manager on personnel changes, as listed and on file with the Payroll Clerk and Personnel Department:

A. Rescind Resignations:

1. Garrett Beaugez, Summer Intern, temporary part time, rescind resignation of 7/29/2016.

B. Title / Status Change:

1. James Price, Promotion from Equipment Operator I to Equipment Operator II, D'Iberville Work Center, effective 8/15/2016

2. Brandon Dyess, Promotion from Equipment Operator I to Equipment Operator II, D'Iberville Work Center, effective 8/15/2016

3. Jean Moreaux, Promotion from Equipment Operator II to Equipment Operator III, Woolmarket Work Center, effective 8/1/2016

Attachments: [16-1463](#)

30

ORDER spreading on the minutes the personnel changes of the Sheriff's Department, as listed and on file with the Payroll Clerk and Personnel Department:

A. Resignations

1. Taylor Bourgeois, Corrections Deputy, effective 8/7/2016 (CA144)
2. Winston Jordan, Corrections Deputy, effective 7/28/2016 (CA028)
3. Thomas Kent, Patrolman, effective 8/21/2016 (OP022)
4. Richard Dedeaux, Corrections Deputy, effective 8/5/2016 (CA003)
5. Carolyn Woodcock, Biloxi Courthouse Security, effective 8/11/2016 (CA094)

B. Resignation Rescinded:

Dennis Boney, Corrections Deputy, effective 7/15/2016 (CA107)

C. Terminations:

1. Antoine Brooks, Patrolman, effective 7/26/2016 (OP009)

D. Employment:

1. Michael Henson, School Resource Officer, full time, effective 8/1/2016 (SR001)
2. Michael Williams, School Resource Officer, full time, effective 8/15/2016 (SR009)

E. Transfers:

1. Brandy Reid, Transfer from Dispatcher, Communications Division to Clerk, Process Division, full time, effective 8/8/2016 (AA015)

Attachments: [16-1468](#)

31

ORDER concurring with the Mississippi Gulf Coast Regional CVB on personnel changes, as listed and on file with the Payroll Clerk and the Personnel Department:

A. Resignations:

1. Audria Lewis, Registration Assistant, MS Gulf Coast Regional CVB, effective 8/1/2016
2. Caitlin Hennig, Administrative Assistant, MS Gulf Coast Regional CVB, effective 7/20/2016

B. Employment:

1. Cameron George, National Sales Manager, MS Gulf Coast Regional CVB, full time, effective 7/11/2016. (replacing Linda Stewart)
2. Sandra Keown, Registration Assistant, MS Gulf Coast Regional CVB, part time, effective 7/18/2016 (replacing Susan Snyder)

Attachments: [16-1476](#)
[SANDRA KEOWN - PAF_20160803141500](#)

32

ORDER approving payment for ligation matters to be paid from the Tort Account as listed.

- a) \$6,535.10 payable to Boyce Holleman & Associates
- b) \$11,245.03 payable to Dukes Dukes Keating and Faneca

Attachments: [8-8-16Dukes Dukes Keating and Faneca](#)
[8-8-16 Boyce Holleman and Associates](#)

(122) - PURCHASING DEPARTMENT

- 33 **ORDER** accepting the lowest and best bid of D.N.P., Inc. in the amount of \$1,058,000.00 for "Harrison County Courthouse Gulfport, MS HVAC Piping and Air Handler Replacement" as recommended by the Harrison County Purchase Clerk and authorizing the Board President to execute the contract upon receipt.

Attachments: [Bid Sign In Sheet](#)
 [Bid Tabulation Sheet](#)
 [Proof of Publications](#)
 [D.N.P., Inc](#)
 [Blanchard Mechanical](#)
 [J.E.M., LLC](#)

- 34 **ORDER** spreading on the minutes the list of emergency, low quotes, and state contract orders issued by the Purchasing Department for the month of July 2016

Attachments: [low quotes July 2016](#)

- 35 **ORDER** authorizing advertisement of request for proposals for the purchase of one or more tractor truck(s) used for pulling dump trailers for use by the road department.

Attachments: [8.2016 Tractor Truck Advertisement Request](#)
 [8.2016 Tractor Truck Specs](#)

(200) - SHERIFF

- 36 Recognize the Sheriff as he reports on the number of persons currently housed in the Harrison County Jail Facilities and as he discusses other matters.

- 37 **ORDER** approving contract between Harrison County Sheriff's Department and S.M.P.D.D. for grant writing and management services for a one year term with the option of renewal, in an amount not to exceed \$30,000.00.

Attachments: [Sheriff Peterson Proposal SMPDD](#)

- 38 **ORDER** declaring the following asset items as surplus and approving the donation of same to the Harrison County School District for use as televisions:

- a) Asset Number 21012, Sharp TV, Serial Number 905855215
- b) Asset Number 21013, Sony TV, Serial Number 8002506103262

Attachments: [20160803130301](#)

- 39 **ORDER** declaring Asset 7468, one electrocardiograph as junk and authorizing the Inventory Control Clerk to remove same from the fixed asset list. (Not repairable and will be disposed in the proper manner by recycle.)

Attachments: [20160803130301](#)

(120) - COUNTY ADMINISTRATOR

- 40 **ORDER** approving change order No. 1 to Miller Enterprises, LLC contract for the Canal Road Sewer Collection System CIAP project F12AF70191, MS.24.707, decreasing the contract by \$176.53 and updating schedule of values, as recommended by Knesal Engineering and Daniel R. Boudreaux, County Engineer, and authorizing the Board President to execute same.

Attachments: [KES Ltr No 039-2545.03 Change Order No. 1](#)

- 41 **ORDER** approving Amendment No. 4 to Grant No. F12AF70118, MS.24.703, Tchoutacabouffa River Greenway Project, extending the grant through December 15, 2016 for due diligence and property acquisition, and authorizing the County Administrator to execute same. (CIAP project).

Attachments: [F12AF70118 MS.24.703 Tchoutacabouffa River AMD4 JUSTIFICATION July 2016](#)
[F12AF70118 MS.24.703 Tchoutacabouffa River AMD4 Project Statement July 2016](#)
[F12AF70118 MS.24.703 Tchoutacabouffa River AMD4 SF424 July 2016](#)

(101) - CHANCERY CLERK

- 42 **ORDER** approving payment of claims listed:

 a) \$95,000.00 to Coastal Food Services, Invoice No. 80216, meals at Adult Detention Center for July 2016, payable from 001 239 694.

Attachments: [Coastal Food Services invoice 8-8-16](#)

- 43 **ORDER** approving CIAP Request for Payment No. 37 in the total amount of \$7,234.13 to SMPDD, for the Harrison County CIAP Administration MS.24.711, recommended for payment by Pamela Ulrich, County Administrator, and payable upon receipt of funds from 075 359 581.

Attachments: [MCIAP Request for Payment No. 37 8-8-16](#)

- 44 **ORDER** acknowledging receipt of, and spreading on the Board minutes, the July 26, 2016 letter from Avery Mounger Lee, Special Assistant Attorney General, approving the Interlocal Governmental Cooperation Agreement between Harrison County, Mississippi and Hancock County, Mississippi for the years 2016-2020.

Attachments: [AG opinion.Interlocal Agreement 8-8-16](#)

- 45 **ORDER** adjudicating that the tax sales listed were erroneous, therefore said tax sales are determined to be void ab initio and are set aside, and authorizing reimbursement to the tax purchasers:
- a) Tax sale of August 29, 2011, for 2010 taxes on Parcel 1209K-01-065.004; Webster Obert, tax purchaser.
 - b) Tax sale of August 27, 2012, for 2011 taxes on Parcel 1209K-01-065.004; Webster Obert, tax purchaser.
 - c) Tax sale of August 26, 2013, for 2012 taxes on Parcel 1209K-01-065.004; BRGO, LLC, tax purchaser.
 - d) Tax sale of August 25, 2014, for 2013 taxes on Parcel 1209K-01-065.004; CMCKTT, LLC, tax purchaser.
 - e) Tax sale of August 31, 2015, for 2014 taxes on Parcel 1209K-01-065.004; Apple Grove Investments, Inc., tax purchaser.

Attachments: [Letter from Veterans Administration 8-8-16](#)
[8-8-16 Order Parcel 1209K-01-065.004 2010 taxes](#)
[8-8-16 Order Parcel 1209K-01-065.004, 2011 taxes](#)
[8-8-16 Order Parcel 1209K-01-065.004, 2012 taxes](#)
[8-8-16 Order Parcel 1209K-01-065.004, 2013 taxes](#)
[8-1-16 Order Parcel 0809P-02-001.047 2014 taxes](#)

- 46 **ORDER** acknowledging receipt of Minutes and Expenditures of the Harrison County Development Commission for the meetings of May 24, 2016 and June 21, 2016, received by and on file with the Clerk of the Board/County Auditor, per § 59-9-27(2), Miss Code of 1972 Annotated.

- 47 **ORDER** authorizing the transfer of \$500,000.00 from Harrison County Development Commission Debt Fund 261 900 950 to Harrison County Development Commission FEMA Project Fund 390 000 387.

- 48 **ORDER** authorizing payments listed for the Harrison County Development Commission Industrial Seaway South Bank Stabilization Project:
 a) \$19,217.27 to Brown, Mitchell & Alexander, Inc., Invoice No. 21499, engineering services for the period ending July 1, 2016, payable from 390 676 555.
 b) \$453,597.93 to Bertucci Contracting Company, LLC, Application for Payment No. 1, payable from 390 676 581.

Attachments: [HCDC payments for engineering fees 8-8-16](#)

- 49 **ORDER** acknowledging receipt of Neel-Schaffer Invoice No. 7 (final), being a credit in the amount of \$264.02 for Gateway Improvements to I-110 Corridor, Federal Aid Project No. STP-0024-00(049)LPA/106667-701000, and authorizing the Board President to execute same.

Attachments: [Neel-Schaffer Invoice No. 7 8-8-16](#)

- 50 **ORDER** authorizing the transfer of \$1,200,000 to the #260 County Port Bond & Interest Fund from the #290 Biloxi Tax Increment Limited Obligation Bond Fund.

- 51 **ORDER** approving the amount of \$4,084.46, payable from the Tort Account to The Wright Mitigation Firm, in payment of expert fees regarding billing by Mackey Wright, as per Order of Circuit Judge Lisa P. Dodson, which Order is attached hereto and styled: State of Mississippi versus Alberto Julio Garcia; Circuit Court of Harrison County, First Judicial District, Cause No. B2401-2015-00500.

Attachments: [Order of Circuit Judge Lisa P. Dodson - Tort Payment - 8-8-16](#)

(100) - BOARD AGENDA

- 52 **ORDER** concurring in the resolution of the Harrison County Development Commission to authorize the agreement (Exhibit A) with Jones Walker LLP to provide legal services for "project peregrine" to the Harrison County Development Commission with said services being performed by Chris Pace at a rate of \$350.00 per hour and not to exceed 100 hours.

Attachments: [Peregrine Order](#)
 [Peregrine RESOLUTION](#)
 [Peregrine Agreement](#)

- 53 **ORDER** concurring in the resolution of the Harrison County Development Commission to contract for services for the annual operation and maintenance of the water and sewer systems in the Bernard Bayou Industrial District and the Long Beach Industrial Park in the amount of \$18,000.00 per month as described in exhibit A to the resolution and authorizing the Harrison County Development Commission to contract with Utility Partners, Inc.

Attachments: [Utility Partners Order](#)
 [Utility Partners RESOLUTION](#)
 [Utility Partners Exhibit A](#)

- 54 **ORDER** concurring in a resolution adopted and recommended by the Harrison County Development Commission, granting a Freeport warehouse license and Ad Valorem tax exemption on personal property shipped out of state during each calendar year to Chemours Co. LLC, as authorized by section 27-31-51 to 27-31-61 et seq. of the Mississippi Code of 1972, (Suppl. 1993).

Attachments: [Chemours Freeport Order](#)
 [Chemours Freeport resol](#)
 [Chemours Exhibit A](#)

- 55 **ORDER** acknowledging receipt of the Mississippi Coast Coliseum and Convention Center notice of release of requests for proposals for pouring rights

Attachments: [Mississippi Coast Coliseum and Convention](#)

- 56 **ORDER** approving setting a work session for Skate Park proposal presentations and invite School Board to attend.

- 57 **ORDER** reappointing Dan Hensarling as a member of the Planning Commission representing Supervisor Voting District 2 for a term ending December 31, 2019.

- 58 **ORDER** re-appointing Robert Harenski to the Gulf Regional Planning Commission for a term ending January 1, 2020.

- 59 **ORDER** authorizing the cremation of the following decedents whose bodies have remained unclaimed since the date of their death:

- a) Panagiotis Karvounis who died May 26, 2016
- b) Thanh Tran who died July 16, 2016

Attachments: [Order Authorizing Cremation \(Karvounis\)](#)
 [Exhibit A \(Coroner's Request - Karvounis\)](#)
 [Order Authorizing Cremation \(Tran, Thanh\)](#)
 [Exhibit A \(Coroner's Request-Tran\)](#)

- 60 **CONSIDER** approving the request of the Mississippi Department of Marine Resources to waive the rental fees for the use of the West Harrison Civic Center September 7, 2016 as the Board finds that such waiver will provide Harrison County an avenue by which it can favorably advertise the opportunities, possibilities and resources that exist within Harrison County.
- Attachments: [MDMR request](#)
- 61 **CONSIDER** approving the request of the St. Patrick Catholic High School to waive the rental fees for the use of the D'Iberville Civic Center September 10, 2016 as the Board finds that such waiver will provide Harrison County an avenue by which it can favorably advertise the opportunities, possibilities and resources that exist within Harrison County.
- Attachments: [Rental Fee Waiver Letter](#)
 [Rental Permit Contract](#)
- 62 **CONSIDER** approving the request of the D'Iberville High JROTC to use the county cooker, to be returned cleaned, after the JROTC annual meet and greet fish fry, September 7, 2016 as the Board finds that use of county equipment will provide Harrison County an avenue by which it can favorably advertise the opportunities, possibilities and resources that exist within Harrison County.
- Attachments: [D'Iberville ROTC](#)
- 63 **ORDER** approving membership agreement by and between Southern Mississippi Planning and Development District and the Harrison County Board of Supervisors and payment in the amount of \$46,776.25.
- Attachments: [SMPDD agreement](#)
- 64 **ORDER** authorizing expenditures, as listed, to advertise the opportunities and resources of Harrison County, Mississippi, payable from 002-100-522:
- a) up to \$10,000.00 to Cruisin' The Coast for advertising and promotion of 20th anniversary of the event October 2-9, 2016.
- b) \$500.00 to the NAACP Gulfport Branch to place logo on a banner at the education, health and job fair to be held September 24, 2016.
- c) \$500.00 to the West Harrison High School Football Booster Club to place name on field sponsor sign and full page ad in program for the 2016-2017 football season.
- Attachments: [Cruisin](#)
 [NAACP Gulfport Branch ad](#)
 [W Harrison High School football booster club ad](#)

65 **ORDER** approving travel, as listed:

a) Senior centers August 2016 travel.

b) Julia Encalade, Veterans Service Officer, to attend the association's state meeting in Pearl, Mississippi, August 18, 2016 and the congressional meeting in Jackson, Mississippi, August 19, 2016. (Estimated cost: \$250.00)

c) Supervisor Rockco to use county vehicle to attend the 2016 MAS Board retreat in Atlanta, Georgia, August 17-18, 2016 at no cost to the county.

Attachments: [August 2016 senior travel](#)
 [Encalade travel](#)
 [RETREAT Notice of Meeting 2016-06-27](#)

66 **DISCUSS** application by Orange Public Storage, Inc., DMR-160349 for construction of a private pier for boat.

Attachments: [DMR-160349 application](#)

67 **DISCUSS** proposed amendments to the contract between the Gulf Coast Classic Company, Ltd. and Harrison County, Mississippi.

Attachments: [Barvie, Mariano \(Gulf Coast Classic\) 8.4.16](#)

(665) HEARING

68 **1:00 P.M.**

CONSIDER the tax appeal filed for the 2016 tax assessment of property as listed:

David Funderburg c/o Property Tax Service

1408K-01-001.004.000 - EPT Biloxi, Inc. (The Grand Theatre)

Attachments: [EPTC, Inc. protest](#)
 [Notification letter to Property Tax Service](#)
 [EPTC, Inc. 2016 tax roll](#)

- 69 **CONSIDER** the tax appeal filed for the 2016 tax assessment of property as listed:

Mark Friedman c/o Property Valuation Services

1208P-01-002.000 - Cedar Lake Medical Plaza

Attachments: [Cedar Medical Plaza appeal withdrawal](#)
 [Cedar Lake protest](#)
 [Property Valuation Services hearing notice](#)
 [Cedar Lake Medical Plaza LOA RE\(12312017\)](#)
 [Crystal Reports ActiveX Designer - SUMMARY](#)
 [Cedar Lake Medical - Income Approach](#)
 [Medical Office Rents Biloxi](#)
 [Cedar lake 2016 landroll](#)

- 70 **CONSIDER** the tax appeal filed for the 2016 tax assessment of property as listed:

Mr. William H. Parker c/o CTMI

Tax Parcel 1210F-03-013.000 - Elmwood Apartments

Attachments: [Elmwood Apts protest](#)
 [Elmwood Apts notification](#)
 [Elmwood Apts 2016 landroll](#)

- 71 **CONSIDER** the tax appeal filed for the 2016 tax assessment of property as listed:

Mr. Randy C. Fletcher

Tax Parcel 1309A-01-001.001 - Timber Grove Apartments - Protest withdrawn

Attachments: [Timber Grove Apts withdrawal of objection](#)
 [Timber Grove Apts appeal](#)
 [Timber Grove Apts notice of hearing](#)
 [Timber Grove 2016 assessment](#)

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CONSIDER the tax appeal filed for the 2016 tax assessment of property as listed:

Mr. Dylan Bedford c/o Altus Group

Tax Parcel 1308M-02-003.000 - Home Depot 2910

Attachments: [Harrison County Tax Appeal - The Home Depot \(1308M-02-003.000\)](#)
[Home Depot hearing notice](#)